

FREE TAX PREPARATION

UNIVERSITY OF SCRANTON
FIRST FLOOR, BRENNAN HALL
300 BLOCK OF MADISON AVE., SCRANTON, PA

THIS SECTION LISTS THE HOURS OF OPERATION FOR WALK-IN; NO APPOINTMENTS! THE UNIVERSITY RESERVES THE RIGHT TO CAP THE # OF WALK-INS FOR THE DAY!

**Appointment Only Dates:

Super Sunday	Feb. 4	9:00am-1:00pm
Super Sunday	April 8	9:00am-1:00pm

Monday	Feb. 5	9:00am-3:00pm
Tuesday	Feb. 6	Noon- 5:00pm
Wednesday	Feb. 7	9:00am- 3:00pm
Friday	Feb. 9	9:00am- 1:00pm

Monday	Feb. 12	9:00am- 3:00pm
Tuesday	Feb. 13	Noon- 5:00pm
Wednesday	Feb. 14	9:00am- 3:00pm
Friday	Feb. 16	9:00am- 1:00pm

Monday	Feb. 19	9:00am- 3:00pm
Tuesday	Feb. 20	Noon- 5:00pm
Wednesday	Feb. 21	9:00am- 3:00pm
Friday	Feb. 23	9:00am- 1:00pm

Monday	Feb. 26	9:00am- 3:00pm
Tuesday	Feb. 27	Noon- 5:00pm
Wednesday	Feb. 28	9:00am- 3:00pm
Friday	March 2	9:00am- 1:00pm

Monday	March 5	9:00am- 3:00pm
Tuesday	March 6	Noon- 5:00pm
Wednesday	March 7	9:00am- 3:00pm

Monday	March 19	9:00am- 3:00pm
Tuesday	March 20	Noon- 5:00pm
Wednesday	March 21	9:00am- 3:00pm
Friday	March 23	9:00am- 1:00pm

Monday	March 26	9:00am- 3:00pm
Tuesday	March 27	Noon- 5:00pm
Wednesday	March 28	9:00am- 3:00pm

Tuesday	April 3	Noon- 5:00pm
Wednesday	April 4	9:00am- 3:00pm

NOTE: Tax sessions will be cancelled if there is inclement weather. We will call all individuals with an appointment either the night before or the morning of the appointment to notify you if there is a cancellation.

This program is for low and moderate income households and senior citizens from Lackawanna and Wayne Counties and surrounding areas. Wage earners and non-wage earners are eligible for this service. **Appointments can be made after January 2, 2018.**

****Designated Dates that are available for appointments only!**

Please review the listing of documents that you MUST bring with you to complete your return.

UNITED WAY OF LACKAWANNA & WAYNE

FIRST FLOOR, CONFERENCE ROOM
615 JEFFERSON AVE., SCRANTON, PA

FREE PARKING LOT!

APPOINTMENTS ONLY! SCHEDULE YOUR APPOINTMENT AT WWW.UWLC.NET OR CALL 211

Thursday	Feb. 1	3:00pm-7:00pm
Friday	Feb. 2	1:00pm-5:00pm

Tuesday	Feb. 6	2:00pm- 6:00pm
Thursday	Feb. 8	3:00pm- 7:00pm
Friday	Feb. 9	1:00pm- 5:00pm

Tuesday	Feb. 13	2:00pm- 6:00pm
Thursday	Feb. 15	3:00pm- 7:00pm
Friday	Feb. 16	1:00pm- 5:00pm

Tuesday	Feb. 20	2:00pm- 6:00pm
Thursday	Feb. 22	3:00pm- 7:00pm
Friday	Feb. 23	1:00pm- 5:00pm

Tuesday	Feb. 27	2:00pm- 6:00pm
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Tuesday	April 3	2:00pm- 6:00pm
Thursday	April 5	3:00pm- 7:00pm
Friday	April 6	1:00pm- 5:00pm

APPOINTMENTS IN THE RIGHT COLUMN CAN BE MADE AT WWW.UWLC.NET OR BY PHONE – DIAL 211

VISIT WWW.UWLC.NET TO DO YOUR OWN TAXES & E-FILE YOUR FEDERAL AND STATE TAX RETURNS FOR FREE!!

**ABINGTONS AREA-#

Abington Senior Center
1151 Winola Road, Clarks Summit, PA

Tuesday	March 6	2:00pm-6:00pm
Tuesday	March 20	2:00pm-6:00pm

**NORTH POCONO AREA-

North Pocono Library
1315 Church Street, Moscow, PA

Thursday	March 1	2:00pm-6:00pm
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**WAYNE/PIKE COUNTIES AREA-

Woodloch Pines (York Room)
731 Welcome Lake Road, Hawley, PA

Saturday	Feb. 10	10:00am-2:00pm
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**LOWER VALLEY AREA-

Taylor Community Center – Senior Center Room
700 South Main Street, Taylor, PA

Friday	March 2	2:00pm-6:00pm
Saturday	March 10	10:00am-2:00pm
Thursday	March 22	2:00pm -6:00pm

**UPPER VALLEY AREA-

Carbondale Senior Community Center
66 North Church Street, Carbondale, PA

Friday	March 9	11:00am-6:00pm
Friday	March 23	2:00pm-6:00pm

**MID-VALLEY AREA-

Valley Community Library
739 River Street, Peckville, PA

Saturday	March 3	10:30am-3:00pm
Wednesday	March 7	11:00am-4:00pm
Friday	March 16	12:00pm-4:00pm

FREE TAX SERVICE!

VITA Program Volunteer Income Tax Assistance

- Free tax preparation if 2017 household income was less than \$54,000
- Don't pay for filing, loans, or Rapid Refund
- VITA e-filing is FREE and FAST!
- May be eligible for up to \$6,269 in Earned Income Tax Credit (EITC)

**You must meet the IRS criteria to be eligible to participate*

Appointments will be taken after January 2, 2018

**To make your appointment
(for mobile locations ONLY), visit:**

www.uwlc.net

If you are not able to make your appointment online,

You may call 211.

Walk-in service available at:

SEE REVERSE SIDE FOR SCHEDULE

LOCATIONS THROUGHOUT
LACKAWANNA AND WAYNE
COUNTIES WILL BE
OPEN FROM

**MAKE SURE YOU BRING THESE DOCUMENTS WITH
YOU TO HAVE YOUR TAXES PREPARED:**

- Valid picture ID
- ALL W2's + 1099's, Unemployment
- Real estate tax receipts for rent/tax rebate
- Form 8332 required for non-custodial parents
- Social Security Numbers or ITIN for yourself and all dependents (e.g. spouse, children- please bring your children's social security cards with you)
- Completed W-7's as appropriate. (Application Tax Identification Number for individuals who are not U.S. citizens or permanent residents)
- Last year's return (optional, but very helpful)
- Any records relating to income & expenses (e.g. business, rental income, dividends, sale of stock: -you must bring information on the original cost of the stock)
- Personal bank account check (if you would like direct deposit into your bank account)
- Any documentation relating to your health insurance for the year! This could be Forms 1095-A, 1095-B, 1095-C, or a list of who on your tax return had health insurance coverage in 2017 and for which months they were covered. Any paperwork from the Health Care Marketplace must be brought as well!

VITA PROGRAM PARTNERS.

